Post Event Accounting Sheet

Income:

income.				
coins			=	2.67
other	- 0		=	and the source of the
\$50	X		=	THE PERSON
\$20	X	8	=	160,00
\$10	X	8	=	50,00
\$5	X X X	7	=	35.00 53.00
\$1	X	53	=	53.00
Cash	Sub	total:		300.67
Checks	_	nk#	_	\$
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	ح فران	71.		
	T IN LOAD			Ben a Santa Care Care Care Care Care Care Care Car
	31/2/2015			
	1.11			
				170 - 131
Over	all T	otal:		335.67
0101	WII I	Juli.		55-101

(PEAS)

Event: Date:	8/1 - 8/2/2012
AVA Key:	93091
Stamp #:	13415
	Or Stamp:

Participation:

Total Credit:	52
- New Walker Coupons	3
- Stick's Bucks	8
Credit Paid \$	41
Free:	55
Overall Total:	107

Income Split:

335,67
2-67
333,00
69,00
264.00
29,00
235,00
123.00
112.00

1	Do:
V	Did \$50 go back to <u>cash boxes</u> as seed money for change?
	Petty Cash balance updated in register AND Quicken?
V	Participation Report done on AVA website?
	Transfer this data to: C:_data\walking-sticks \docs_SanctionedEvents \SanctionedEventData.xls
	Scan After Action Report and this document to PDFs

Membership Income

Event: Ice Cream Walk Da	ate: 8/1	-2	2013
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All Documents: These include New Membership applications and Renewal forms:

- Please write in the amount of payment and the check number or "cash" in the bottom margin.
- Make sure that multiple year renewals (how many years) are noted somewhere on the renewal form.
- Cash/checks go into the cash box.
- Documents go into the Membership Envelope.
- This form goes into the Membership Envelope at the end of the day.

New Members: Be sure to check the form for the following (see "Issues" document):

- Email address
- Birthday
- Name Button
- Free item(s)
- New Walker Packets
- Referral information

Renewals: Most people turn in the Renewal form that was mailed to them. See the "All Documents" section above for handling procedures.

Use the table below for those people who renew without submitting a form or other identifying piece of paper with their payment. Please write in "cash" in the Check # column if paid in cash, otherwise write in the check number. Write in the number of years the renewal is for in the "Yrs" column – members may renew for more than one year.

Name:	\$ Amount	Check # - "Cash"	Yrs
Wayne Rutliff	10,00	cash	2
Don Holloway	15.00	1234	3
		18	

The table below is for "office" use to tally the totals after the event.

Item	Price	Tally	#	Total \$
Membership:				
New Family Membership	\$14.00	1	1	14.00
New Individual Membership	\$8.00			
New Senior Membership	\$5.00	111	3	15,00
Family Membership Renewal	\$14.00		Separate and	
Individual Membership Renewal	\$8.00			
Senior Membership Renewal	\$5.00	+111- 111	8	40,00
Comor Members.		Overall Total	>	69.00

Specialties Income Accounting

Event: |ce Grean Walk Date: 8/1-2/2012

Item	Price	Tally	#	Total \$
AVA Specailties:				
New Walker Packets	\$5.00	111	3	15.00
Event Book	\$5.00			
Distance Book	\$5.00	I	1	5.00
AVA Book Cover (Plastic)	\$2.00		1	
SWS Specialties:				
SWS Pin	\$3.00	1	1	3,00
SWS Patch	\$3.00			
Stick's Bucks - \$3 Bills	\$3.00			
"No Whining" Button	\$1.00	111	3	3,00
- CLOSEOUT - 25th Anniversary Pin	\$1.00	11	2	2.00
- CLOSEOUT - License Plate Frames	free			
- CLOSEOUT - Old SWS Pin or Patch	\$0.25			
- CLOSEOUT - SWS Coffee Mug	\$1.00		1	1,00
			1	
A 16 11:				
Award for this event				
14				
		24		
				20
	- 2017 10 11 12 20 - 12	Overall Tota)	29,00



Event Participation Report For Your Records Only

Club #: AVA-0265 Region: PA

Sacramento Walking Sticks Club Name: Contact: Barbara Nuss/Heidi Foster

Address: PO Box 277303

City, St, Zip: Sacramento, CA 95827-7303

TO: AVA National Headquarters 1001 Pat Booker Rd, Suite 101 Universal City, TX 78148

vent Start Date:	Wednesday, August 01, 2012	Type of Event: Walk
vent End Date:	Thursday, August 02, 2012	
vent Start Point (N	ame): Vic's Ice Cream, 3199 Riverside Boulevard,	Sacramento, CA 95818-3754
vent Start Point (N	ame): Vic's Ice Cream, 3199 Riverside Boulevard,	Sacramento, CA 95818-3754
	ame): Vic's Ice Cream, 3199 Riverside Boulevard, Barbara Nuss/Heidi Foster	Sacramento, CA 95818-3754 POC Phone No: 9162834650/9167921720
vent Start Point (No	University of the Control of the Con	

Received at National Headquarters:		Calendar: 5/8/2012 9:57:10 PM
the second second	1000	
EVENT NUMBER: / PA	93091	

Stamp #: 3 W

After Action Report						
Award	IVV Credit	Non-IVV:	SubTotal	Free	Total	
Ø	52	Ø	52	55	107	

Persons using coupons must be counted as Award or Credit, not Free.

SUBTOTAL from above: 65.00

Coupons @\$1.25 each:

3-75

Total Participation Fee Due:

Form Submitted By:

Faster

Date Submitted:

8/2/2012

Total:

PEAS Exercise, Answer Key to the Questions Section:

- 1) What 2 things happen to the New Walker Coupons after the PEAS form is complete?
 - a) Write the Club Number (0265) and the event ID (93091 in this example) on the back...
 - b) Place the New Walker Coupons in the padded envelope to be mailed back to AVA along with the stamp.
- 2) What happens to the Start Card originals?
 - a) They go to Barbara Nuss.
- 3) What happens to the Start Card copies (brown)?
 - a) They get shredded.
- 4) List at least 3 things that go to the Treasurer:
 - a) Money (cash and checks)
 - b) Redeemed Stick's Bucks
 - c) Specialties Tally Sheet
 - d) Membership Tally Sheet
 - e) Membership and renewal forms
 - f) Completed Sticks Walk Stick's Walks books